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# SCOPUS AUTHOR ID - HOW TO MERGE MULTIPLE IDs

Research and Information Services Division

2024

# SCOPUS AUTHOR IDENTIFIERS (IDs)

- Scopus Author ID is automatically assigned when you publish two or more works in a journal indexed by Scopus.
- The algorithm generates your ID based on your name, email, affiliation, subject area, citations and co-authors.
- You may have more than one ID generated if you have published with variant names and affiliations.
- Having a Scopus Author ID allows you to easily see a list of your publications and view citation metrics such as h-index measures, citation counts, publications and co-authors.
- Scopus Author ID can be linked to ORCID so publications can be imported into your ORCID.

A series of white, overlapping geometric lines and polygons on a black background, located on the left side of the slide.

# HOW TO ACCESS SCOPUS?

1



Go to the library website  
<https://lib.upm.edu.my>

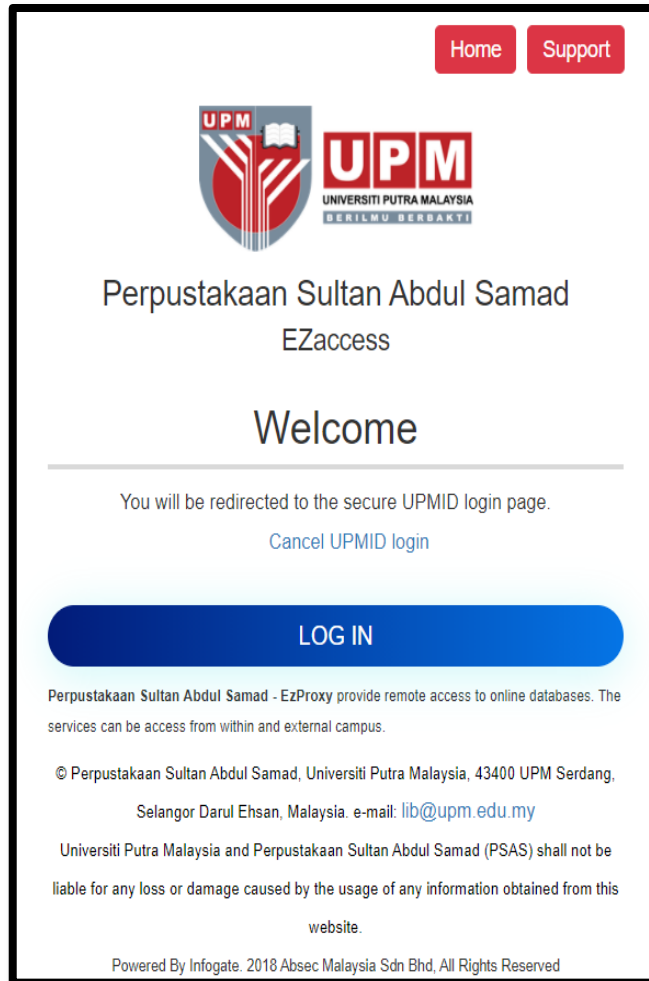
Scroll down and click  
 EZaccess icon

2

Click  
 here



3



Home Support

**UPM**  
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Perpustakaan Sultan Abdul Samad  
EZaccess

Welcome

You will be redirected to the secure UPMID login page.  
[Cancel UPMID login](#)

**LOG IN**

Perpustakaan Sultan Abdul Samad - EzProxy provide remote access to online databases. The services can be access from within and external campus.

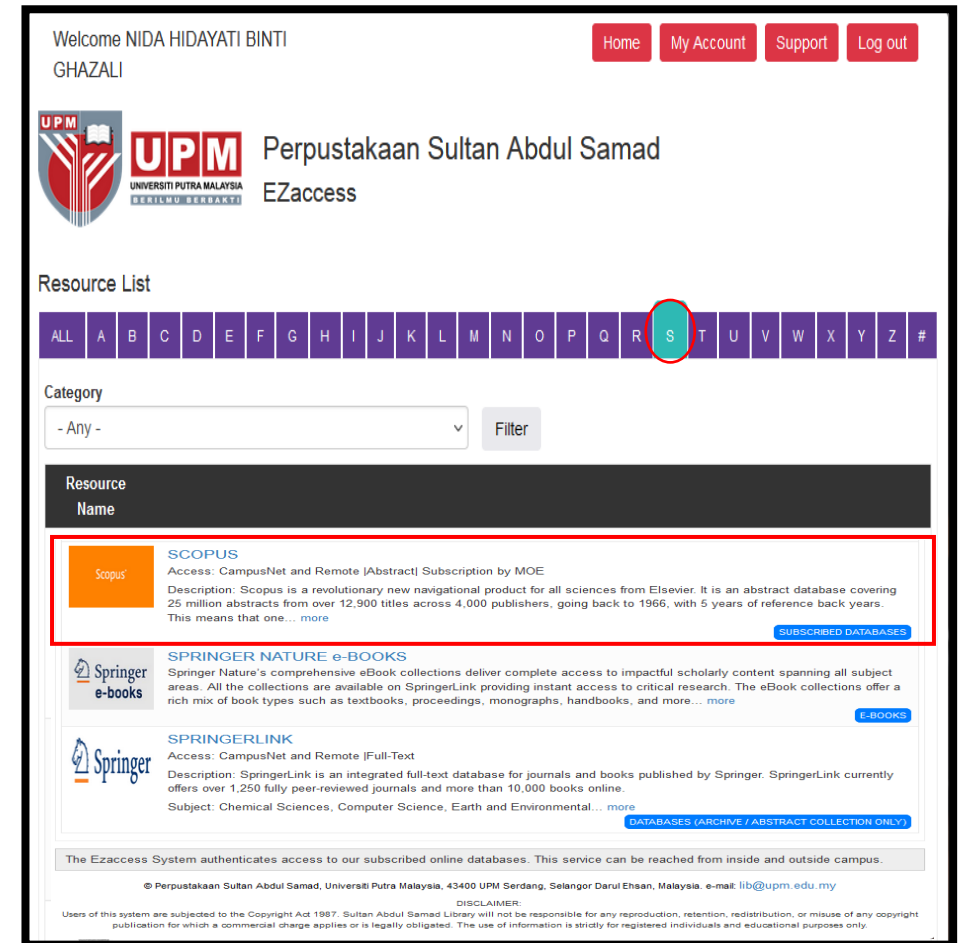
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Log in using **UPMID**

4



Welcome NIDA HIDAYATI BINTI  
GHAZALI

Home My Account Support Log out

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EZaccess

Resource List

ALL A B C D E F G H I J K L M N O P Q R **S** T U V W X Y Z #

Category  
- Any - Filter

Resource Name

**SCOPUS**  
Access: CampusNet and Remote [Abstract] Subscription by MOE  
Description: Scopus is a revolutionary new navigational product for all sciences from Elsevier. It is an abstract database covering 25 million abstracts from over 12,900 titles across 4,000 publishers, going back to 1966, with 5 years of reference back years. This means that one... [more](#)

**SPRINGER NATURE e-BOOKS**  
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**SPRINGERLINK**  
Access: CampusNet and Remote [Full-Text]  
Description: SpringerLink is an integrated full-text database for journals and books published by Springer. SpringerLink currently offers over 1,250 fully peer-reviewed journals and more than 10,000 books online.  
Subject: Chemical Sciences, Computer Science, Earth and Environmental... [more](#)

The Ezaccess System authenticates access to our subscribed online databases. This service can be reached from inside and outside campus.

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**EZaccess** homepage  
(Click letter 'S' to search SCOPUS)



# HOW TO MERGE SCOPUS MULTIPLE IDs ?

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 Scopus

[Search](#) [Lists](#) [Sources](#) [SciVal](#) [?](#) [?](#) [Create account](#) [Sign in](#)

Start exploring

[Documents](#) [Authors](#) [Researcher Discovery](#) [Organizations](#) [Search tips](#)


Search within  
Article title, Abstract, Keywords

Search documents \*

No search terms entered. Enter one or more search terms and click Search.

+ Add search field + Add date range Advanced document search > Reset Search

Search History Saved Searches

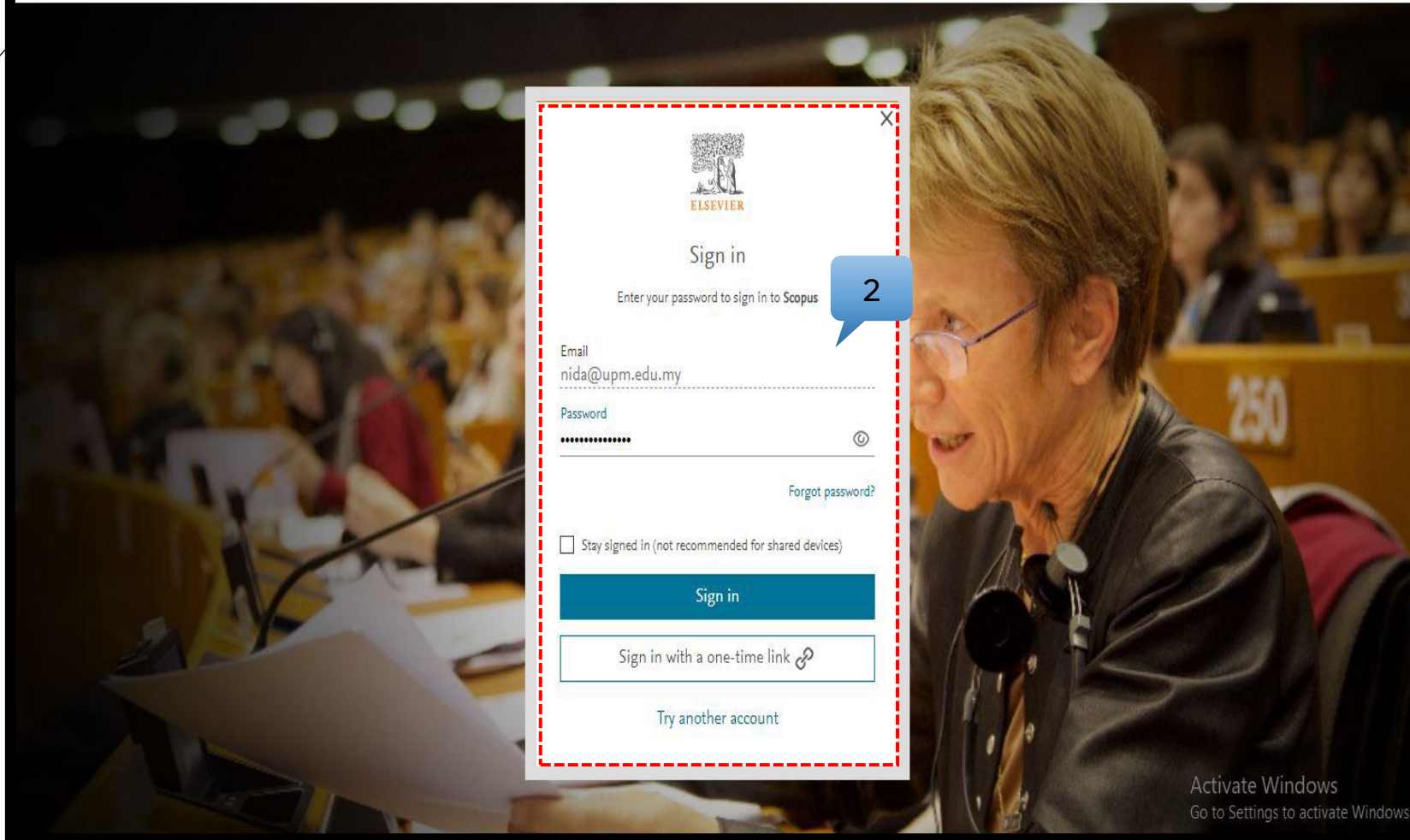
 Start searching and your history will appear here. If you need help to start searching, see our [search tips](#).

About Scopus Language Customer Service

Activate Windows  
Go to Settings to activate Windows.

1

1. Sign in / Sign up  
with Scopus using  
your organization  
email



## 2. Type your Email and Password

### Example:

Email:


nida@upm.edu.my

Password:

abc\_123



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Search Sources SciVal ? ? ? ? ? NG

Start exploring **3**

Documents Authors **4** Researcher Discovery <sup>New</sup> Organizations Search tips ?

Search authors using: ☒ Author name ☐ ORCID ☐ Keyword <sup>New</sup>


Enter last name \*  
Bahar

Enter first name  
Ida Baizura

Enter affiliation name  
Universiti Putra Malaysia

Search **5**

Search History Saved Searches

 Start searching and your history will appear here. If you need help to start searching, see our [search tips](#).

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About Scopus	Language	Customer Service
<a href="#">What is Scopus</a>	<a href="#">日本語版を表示する</a>	<a href="#">Help</a>
<a href="#">Content coverage</a>	<a href="#">查看简体中文版本</a>	<a href="#">Tutorials</a>
<a href="#">Scopus blog</a>	<a href="#">查看繁體中文版本</a>	<a href="#">Contact us</a>
<a href="#">Scopus API</a>	<a href="#">Просмотр версии на русском языке</a>	
<a href="#">Privacy matters</a>		

3. Click Authors

4. Type your  
last name, first  
name and affiliation  
name

5. Click Search

**Example:**

Last name: Bahar  
First name: Ida Baizura  
Affiliation name: Universiti  
Putra Malaysia

(Dr. Ida Baizura Bahar)

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2 author results

Author last name "Bahar", Author first name "Ida Baizura"

Edit

☐ Show exact matches only

Refine results

Limit to Exclude

Affiliation

☐ Universiti Putra Malaysia (2) >

City

☐ Serdang (2) >

Country/territory

☐ Malaysia (2) >

Limit to Exclude

Sort on: Document count (high-low)

All Show documents View citation overview Request to merge authors Save to author list

Author	Documents	h-index	Affiliation	City	Country/Territory
1 Bahar, Ida Baizura Binti Bahar, Ida Baizura Bahar, I. B. View last title	13	2	Universiti Putra Malaysia	Serdang	Malaysia
2 Binti Bahar, Ida Baizura View last title	1	0	Universiti Putra Malaysia	Serdang	Malaysia

Display: 20 results per page 1 Top of page

6. Author results found

7. Click All to select or you can tick the box one by one

8. Click request to merge authors

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Search Sources SciVal ? ? ? ? ? NG

← Back to author selection

Merging 2 author profiles

About the Author Feedback Wizard

Author details

Documents

Preprints

Awarded grants

Is this your own profile?

Is this your own profile? "Bahar, Ida Baizura Binti"

☒ Yes, this is my profile

☐ No, I am requesting changes on behalf of someone else

Cancel Continue

Review request

About Scopus

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查看简体中文版本

查看繁體中文版本

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## 9. Select option:

i) If you are editing your own Scopus Author ID, then select 1st option (Yes, this is my profile)

ii) If you are editing on behalf of someone else, then select 2nd option (No. I'm requesting changes on behalf of someone else)

## 10. Click Continue

Author details

Documents

Preprints

Awarded grants

< Previous 1 2 Next >

Display 10 results

Are any documents missing? Search for missing documents in Scopus

0 Preprints

0 Awarded grants

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Search for a missing document

Please be aware that some documents might not be in Scopus at the moment and therefore will not be shown.

Search within

All Fields

Search documents \*

Cancel Search

Scopus API

Privacy matters

Просмотр версии на русском языке

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11. If you have a missing document, you can search and add related document

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Search Sources SciVal ? ? ? ? ? NG

← Back to author selection

### Merging 2 author profiles

Bahar, Ida Baizura Binti; Binti Bahar, Ida Baizura

About the Author Feedback Wizard ?

Author details

Preferred Name: Bahar, Ida Baizura Binti

Current organization: Universiti Putra Malaysia

12

14 Documents

All Bahar, Ida Baizura Binti (13) Binti Bahar, Ida Baizura (1)

Review and remove any documents that do not belong to this merge

Sort by Year (newest)

Document title	Authors	Source	Year
Yin-Yang Concept of Healing in Tan Twan Eng's Trauma Fictions	Bahar, I.B., Hou, X., Omar, N., ...Kaur, H.	World Journal of English Language	2023
<a href="#">X Remove from merge</a>			
Unearthing the Social Oppression of Muslim Identity under American Imperialism in The Submission by Amy Waldman	Bahar, I.B., Fakhrulddin, S.R.N., Zainal, Z.I., ...Awang, M.E.	International Journal of Arabic-English Studies	2023
<a href="#">X Remove from merge</a>			

13


Review request

12. Review documents / publications for each profile. You can review or remove unrelated document

13. Click Review request

\*This is to ensure that only your publication will appear under your profile

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14

Search Sources SciVal ⓘ ⓘ ⓘ NG

Review and submit merge of  
2 author profiles

**Author details**

The preferred name will be Bahar, Ida Baizura Binti [Edit](#)

The current organization is Universiti Putra Malaysia [Edit](#)

No profile changes are requested as a part of this merge.

[Submit request](#) [Continue editing](#)

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**About Scopus**

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[Content coverage](#)  
[Scopus blog](#)  
[Scopus API](#)  
[Privacy matters](#)

**Language**

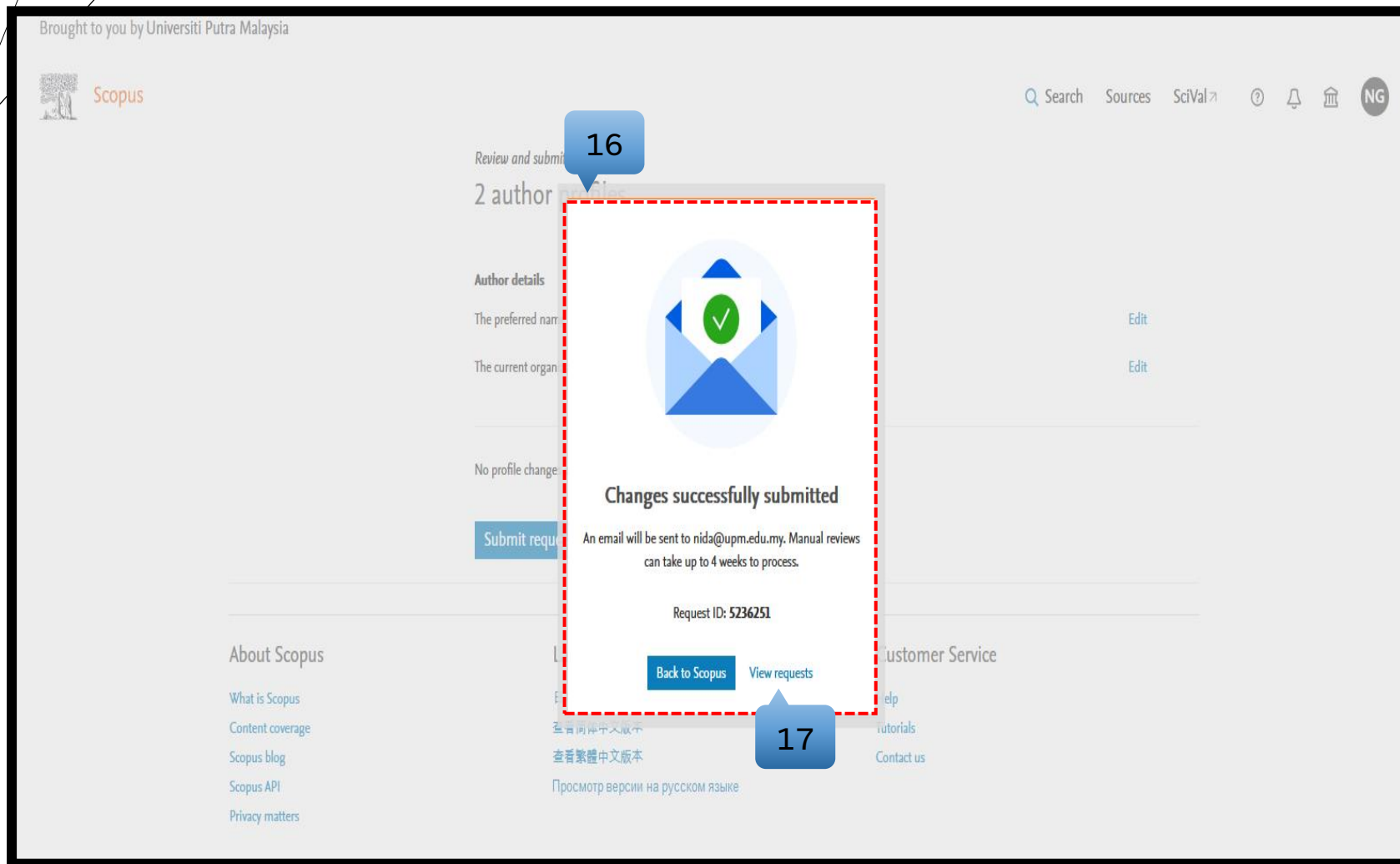
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14. Review and submit merge of author profile

15. If no profile changes you can click submit request



16. Changes successfully submitted

17. Click View request

\* Manual reviews can take up to 4 weeks to process

nida's dashboard

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### Author Feedback correction requests

Status All Sort by Date created (latest first)

Request ID	Author Profile name	Email address 	Date created	Status
S236251	Bahar, Ida Baizura Binti	nida@upm.edu.my	08 Jan 2024	In Progress

< Previous 1 Next >

Display 5 results

### Institution Profile Wizard correction requests

Status All Sort by Date created (latest first)

Request ID	Institution Profile name	Email address 	Request type	Date created	Status
------------	--------------------------	---	--------------	--------------	--------

There are no Institution Profile Wizard requests placed so far. You can create a new one from the [Institution Profile Wizard](#)

< Previous 1 Next >

Display 5 results

### Scopus support requests

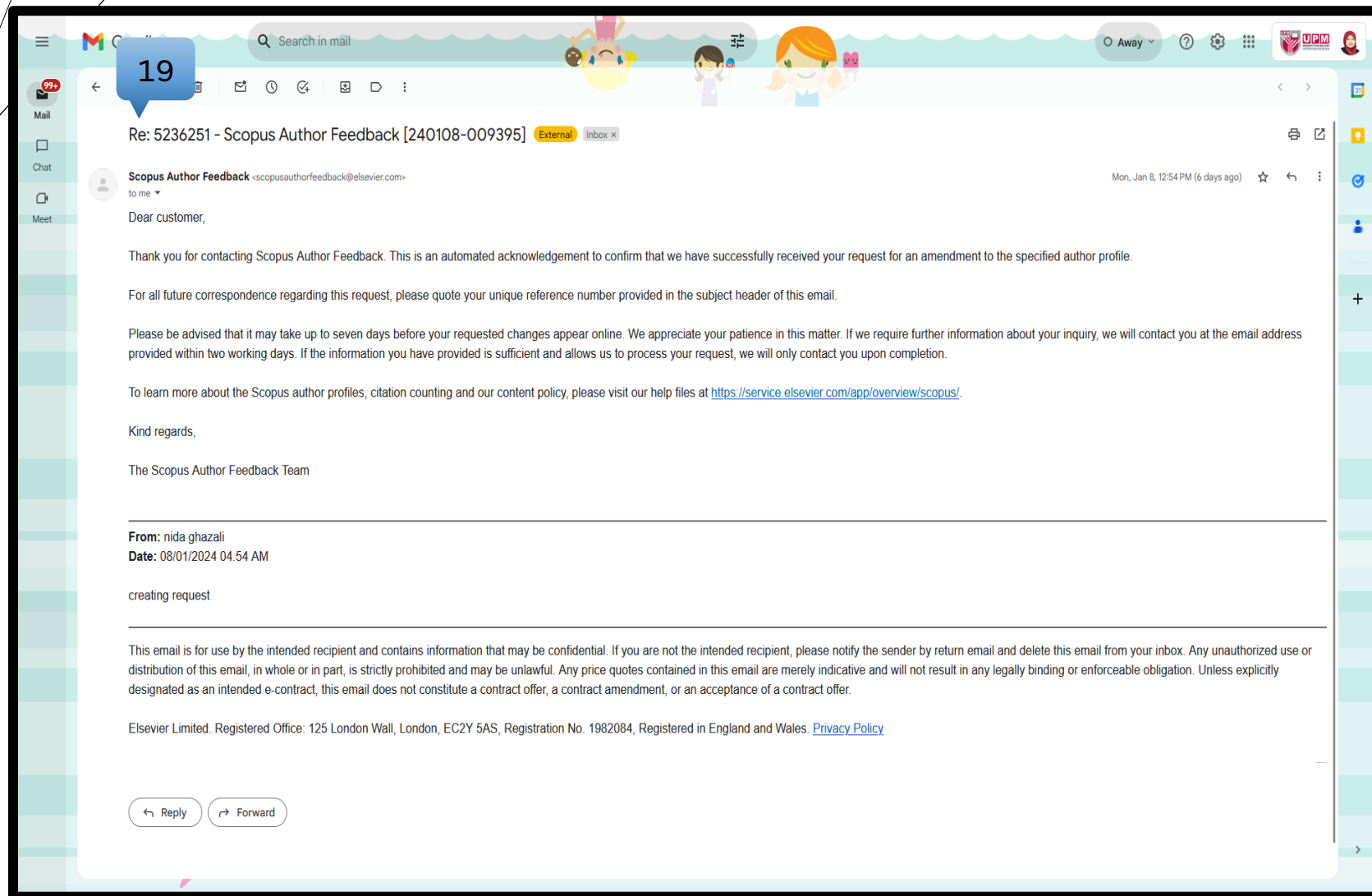
Status All Sort by Date created (latest first)

Reference Number	Subject	Date created	Status
------------------	---------	--------------	--------

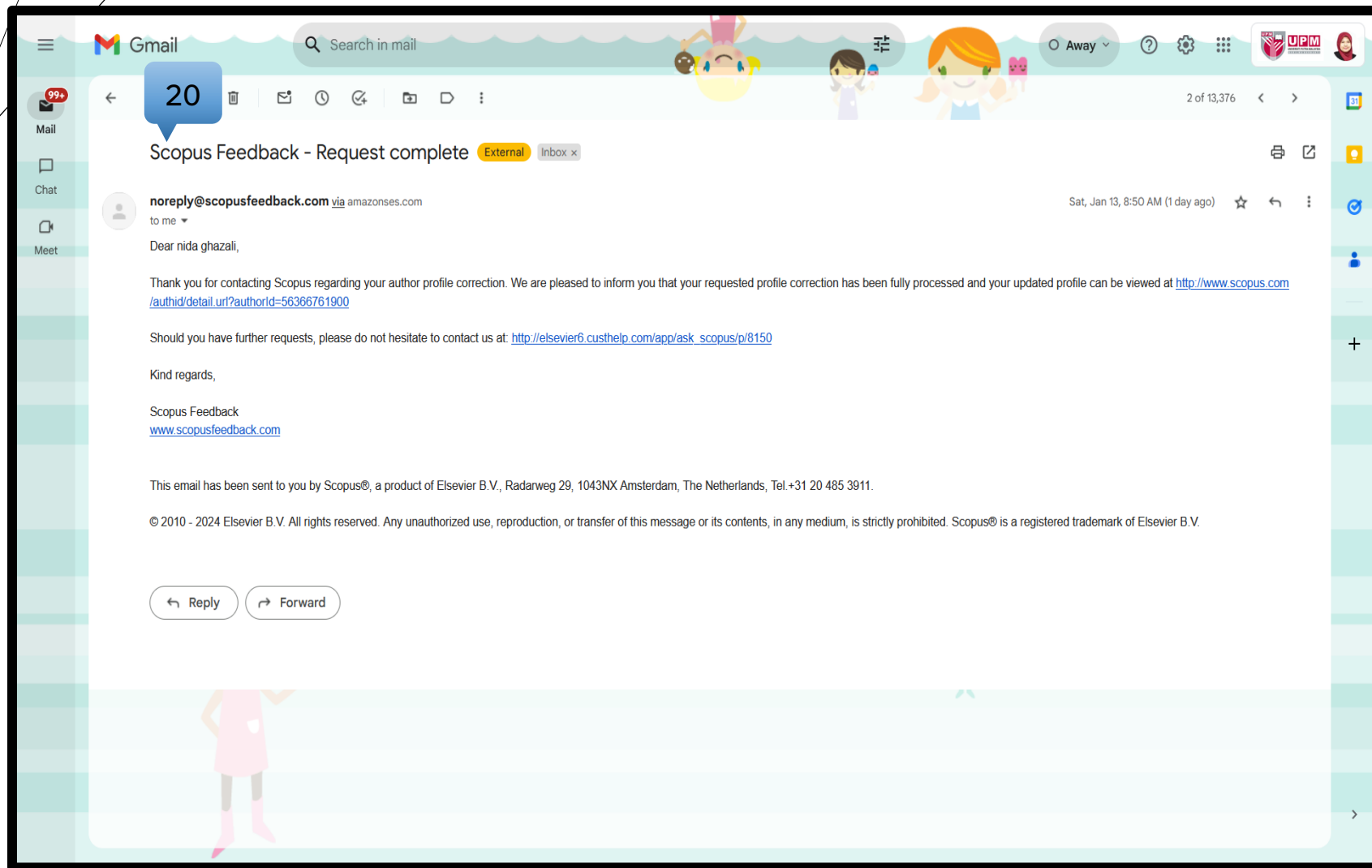
18. View request

Status: In Progress





19. Scopus will  
send the feedback  
of your request  
through your email



20. Scopus will send the feedback when the request is complete through your email

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Scopus

1 author results

About Scopus Author Identifier >

Author last name "Bahar", Author first name "Ida Baizura", Affiliation "Universiti Putra Malaysia"

Edit

Show exact matches only

Refine results

Limit to Exclude

Affiliation

Universiti Putra Malaysia (1) >

City

Serdang (1) >

Country/territory

Sort on: Document count (high-low)

21

Author	Documents	h-index	Affiliation	City	Country/Territory
1 Bahar, Ida Baizura Binti Bahar, Ida Baizura Binti Bahar, Ida Baizura Bahar, I. B.	14	2	Universiti Putra Malaysia	Serdang	Malaysia

View last title

Display: 20 results per page

1

Top of page

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Scopus

This author profile is generated by Scopus. Learn more

**Bahar, Ida Baizura Binti**

Universiti Putra Malaysia, Serdang, Malaysia 56366761900 Connect to ORCID Is this you? Connect to Mendeley account

View more

25 Citations by 20 documents 14 Documents 2 h-index View h-graph View all metrics >

Set alert Save to list Edit profile More

Document & citation trends

Analyze author output Citation overview

14 Documents Author Metrics Cited by 20 documents 0 Preprints 23 Co-Authors 4 Topics 0 Awarded Grants

14 documents

Export all Save all to list

Sort by Date (newest)

View list in search results format

View references

Set document alert

Author Profiles

Article • Open access

Yin-Yang Concept of Healing in Tan Twan Eng's Trauma Fictions

Hou, X., Omar, N., Kaur, H., Bahar, I.B.

World Journal of English Language, 2023, 13(6), pp. 80–87

0 Citations

21. You are now successfully merging your Scopus Author ID



# THANK YOU

Research and Information Services Division

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University Putra Malaysia

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[psas\\_sp@upm.edu.my](mailto:psas_sp@upm.edu.my)